



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
ORGANIZATION MEETING
January 5, 2015

Approved

Attending:

Board of Supervisors

Catherine A. Tomlinson, Member
Kevin C. Kerr, Member
Guy A. Donatelli, Member

Township Administration

Cary B. Vargo, Township Manager
Gwen A. Jonik, Township Secretary
John DeMarco, Police Chief
Mike Heckman, Director of Public Works
Al Gaspari, Codes Administrator
Jill Bukata, Township Treasurer
MaryLou Lowrie, P.E., Gilmore & Associates

Mrs. Tomlinson called the meeting to order at 7:01 p.m., led the salute to the flag and offered a moment of silence.

Organization of the Board

Mrs. Tomlinson asked Mr. Vargo to conduct the election of Supervisors' Chairperson for calendar year 2015. Mr. Vargo requested nominations for Chairperson. Mrs. Tomlinson nominated Mr. Kerr, seconded by Mr. Donatelli. Mr. Kerr was elected Chairperson with 2 in favor, 1 abstention (Kerr).

Mrs. Tomlinson nominated Mr. Donatelli for Vice Chairperson for 2015, seconded by Mr. Kerr. The Motion carried with 2 in favor, 1 abstention (Donatelli).

Appointments

Mr. Kerr read the following list of Township Staff, Consultants and Legal Firms for re-appointment for one-year terms:

a. Township Manager	Cary Vargo
b. Township Secretary	Gwen Jonik
c. Right-To-Know (Open Records) Officer	Gwen Jonik
d. Right-To-Know Officer (Police)	Chief John DeMarco
e. Township Treasurer	Jill Bukata, C.P.A.
f. Codes Administrator	Al Gaspari
g. Assistant Codes Administrator	Gilmore & Associates
h. Township Engineer	Gilmore & Associates
i. Township Planner	Brandywine Conservancy
j. Township Traffic Engineer	McMahon Associates, Inc.
k. Township Wastewater Engineer	ARRO Consulting, Inc.
l. Township Municipal Authority Solicitor	Christopher Frantz, Esquire
m. Township Wastewater Facility Operator	Clean Water, Inc.
n. Road Master	Michael Heckman, Director of Public Works
o. Township Fire Marshal	Richard Ruth
p. Township Auditor	Barbacane, Thornton and Company
q. Township Solicitor	John E. Good, Esquire
r. Township Solicitor-Alternate	Buckley, Brion, McGuire, Morris, Sommer
s. Township Labor Solicitor	Reed, Smith, Shaw, McClay
t. Zoning Hearing Board Solicitor	Craig Kalemjian, Esquire

- u. Vacancy Board
- v. Deputy Township Tax Collector

Donald Carlson
Jill Bukata, C.P.A., Township Treasurer

Mr. Donatelli moved, seconded by Mrs. Tomlinson, to re-appoint the above-mentioned Staff, Consultants and Legal Firms for 2015. The Motion carried unanimously.

Mr. Kerr read the following list of Boards and Commissions Members for re-appointment to their respective Board/Commission.

Emergency Management Planning Commission (3 Year Term):

Julie Hearn-Nicely, Tom Kelly, Richard Ruth;

Historic Commission (3 Year Term): Simona Bonifacic, Nancy Copp, Sarah Klemp;

Municipal Authority (5 Year Term): no term expirations;

Park and Recreation (5 Year Term): no term expirations;

Planning Commission (5 Year Term): Chad Adams, Ken Engle, Sally Winterton;

Technology Advisory Board (3 Year Term): Valerie Brauckman Burgess, Peter Drinkwater;

Zoning Hearing Board (3 Year Term): Ray Stubbs, Jr.

Mrs. Tomlinson moved, seconded by Mr. Donatelli, to re-appoint the above-mentioned Boards and Commissions members. The Motion carried unanimously.

Mr. Kerr read the following Board/Commission vacancies:

Historic Commission (2); Municipal Authority (1); Park & Recreation Board (1);

Planning Commission (2); Technology Advisory Board (1)

Mr. Kerr recognized the Board of Elected Auditors (6-Year Term):

Fred Clark Term expires December 31, 2015

Steven McNaughton Term expires December 31, 2017

William Perry Hughes Term expires December 31, 2019

Mr. Kerr announced the following Bond rates to be established:

Township Treasurer's Bond \$2,000,000

Township Manager's Bond \$ 100,000

Township Tax Collector's Bond \$ 225,000

Mr. Kerr read the depositories of Township's Funds:

National Penn Bank

Meridian Bank

Downingtown National Bank

First Resource Bank (Certificate of Deposit)

Penn Liberty Bank (Certificate of Deposit)

Pennsylvania School District Liquid Asset Fund (PSDLAF)

US Bank (Bond interest)

Mr. Kerr announced the following Board of Supervisors Meeting Schedule for 2015:

2nd Tuesdays 4:00 PM Workshop

3rd Mondays 7:00 PM Regular Meeting

Location: Township Building, 140 Pottstown Pike, Chester Springs, PA 19425

Mrs. Tomlinson moved, seconded by Mr. Donatelli, to establish Mr. Kerr as the voting delegate for the Pennsylvania State Association of Township Supervisors' Annual Convention – April 19-22, 2015. The Motion carried unanimously.

Mr. Donatelli moved, seconded by Mrs. Tomlinson, to establish Mr. Kerr as the voting delegate for the Chester County Association of Township Officials Spring and Fall Conventions (2015). The Motion carried unanimously.

The Board concurred with the IRS Standard Mileage Rate for 2015 at 57.5 cents per mile.

Police Awards Ceremony

Chief DeMarco and Mr. Donatelli presented Service Awards to the following Officers:

Rob Paradis	5-Year Service Award
Kyle Sherman	15-Year Service Award

Chief DeMarco introduced Officer David Stiteler, who has served as a part-time Officer with Upper Uwchlan Township for 3 years. Officer Stiteler is being elevated to a Full-Time Officer position. Mr. Donatelli conducted Officer Stiteler's Oath of Office.

Chief DeMarco introduced Officer Brian Gathercole, who has served with Upper Uwchlan Township for 9 years. Officer Gathercole is being promoted to Corporal. Corporal Gathercole reaffirmed his Oath of Office, conducted by Mr. Donatelli.

Open Session

No comments were offered.

Adjournment

There being no further business to be brought before the Board, Mr. Kerr adjourned the meeting at 7:17 p.m., remarked what a pleasure it is to recognize the Officers' accomplishments and invited the attendees to enjoy light refreshments.

Respectfully submitted,

Gwen A. Jonik
Township Secretary